

Beer Parish Council

The Parish Council Meeting was held on **Wednesday 10th September 2025**, copies of minutes and reports are available on request.

Present:

Cllr J Heath	Cllr S Reeve
Cllr M Shobbrook	Cllr K Stevens
Cllr T Stevens	Cllr C Thompson
Cllr M Westlake	Cllr S Whitelock
Outgoing Clerk Nicky Ingarfield	

Minutes were taken by the Incoming Clerk: Mrs Tess Nishino

- 1. To elect a new Chair of the Parish Council:** Council agreed to elect Tim Stevens as new chair – proposed Cllr M Westlake, seconded Cllr M Shobbrook, resolved all in favour.
- 2. To receive the declaration of acceptance of office and register of interests from the new Chair of the Parish Council:** The declaration was accepted and signed.
- 3. To elect a new Vice-Chair of the Parish Council:** The Council agreed to elect Cllr M Shobbrook as new vice-chair – proposed Cllr Whitelock, seconded Cllr Thompson, resolved all in favour.
- 4. To receive the declaration of acceptance of office and register of interests from the new Vice-Chair of the Parish Council:** The declaration was accepted and signed.
- 5. Apologies: To receive apologies and approve reasons for absence:** apologies were received and accepted from Cllr C Arnold – holiday – and Cllr L Reeve – family issues.
- 6. Members to declare any interests they may have in agenda items that accord with the adopted Code of Conduct. (N.B. this does not preclude any later declarations). To consider dispensation requests:** None were declared.
- 7. To agree any items to be dealt with after the public, including the press, have been excluded:** There were no such items.
- 8. Public Participation:** A resident submitted a request for Parish Council funds for a project to replace the old beach decking with matting. The council recommended they get clarification of who is running the project, as the Parish council is unable to fund a

commercial operation. It was recommended that if the project is being run by EDDC, they should approach the Parish Council directly and the Council members could vote from there. If the project is being run by the sailing club, a not-for-profit organisation, then the Clerk must research the NALC/DALC guidelines on funding not-for-profits and report back at the next council meeting. Clerk to check financial records and report to Cllrs at next meeting how much the Parish Council contributed to the matting on the east side of the beach.

9. To consider and approve the minutes of the Parish Council Meeting on the 9th July 2025: The minutes were agreed and signed by Cllr T Stevens on each page.

10. EDDC and DCC Cllrs: to discuss reports already submitted and consider matters for the attention of EDDC/DCC rep: Cllr J Heath read out some notes from his report, which is available on request. The DCC report was noted.

11. Financial Report

11.1: To approve the monthly bank reconciliations to the end of August 2025: approved

11.2: To receive monthly Alpha software reports for August 2025: noted with no questions.

11.3: To approve the schedule of payments for September 2025 (please note this may be subject to change up to the day of the meeting). Where the certification of invoices is done as a batch, this shall include a statement by the RFO that all invoices listed have been 'examined, verified and certified' by the RFO. All invoices to be checked and initialled by the Chairman: It was noted by Cllr K Stevens that the payment of £51.92 for a toilet seat for the Mariners' Hall needs to be invoiced to the Mariners' Hall. Clerk to prepare and send invoice. All payments were approved and signed by the chair.

12. Environment and Community

12.1: To receive an update on Common Lane: Cllrs discussed possible outcomes for the upcoming meeting with Richard Foord re: Common Lane. Cllrs that are attending will report back at next month's meeting.

12.2: To receive an update on next steps for BERT: plans submitted and approved, and grant money received. Cllrs discussed ideas for a potential meeting with the volunteer group/general public to discuss and allocate responsibilities.

12.3: To receive an update on the Old Chapel, Beer: Plans are moving forward. Due to health and safety concerns, Cllr Whitelock was not allowed to carry out repairs to the roof himself and will instead be obtaining quotes from local roofing companies to replace several roof tiles.

12.4: To discuss a potential survey on drains, potholes, and infrastructure in Beer: Copies of Cllr M Westlake's maps to be provided to Cllrs helping with the infrastructure survey. The information will be input into a spreadsheet including photos. A report will be produced and submitted to Environmental Agency and DCC to make them aware of the current issues.

12.5: To receive an update on the water coming out on the beach: Cllrs were briefed on the issue of water pooling up between the winch boxes on the beach and the potential risks this poses. Clerk to check on status of meeting with relevant EDDC meeting and report to chair.

12.6: To discuss sandbags re BERT: clerk to request 500 empty sandbags from EDDC and arrange collection.

13. **To discuss and agree the proposed changes to the Mariner's Hall terms of declaration:** The document was discussed: Proposed M Westlake, Seconded C Thompson, resolved all in favour. Clerk to send a copy of the declaration to the Mariners' Hall.
14. **To review Environment & Community portfolio terms of reference:** Reviewed with no changes to be made.
15. **Correspondence – See word document for full list of correspondence:** No questions
16. **Police: Link to the police page shared prior to the meeting:** There were no questions.
17. **Date of next meetings:** Full Council Wednesday 8th October 2025.

Signed: Cllr T Stevens

Date: