

## **Beer Parish Council - Agenda**

6<sup>th</sup> November 2025

To all Councillors

You are summoned to attend the **Parish Council meeting** that will be held at The Mariners Hall, Balcony Room, Beer, on **Wednesday 12<sup>th</sup> November 2025 at 7.00 pm**. The meeting will include a maximum of 15 minutes of public participation. Matters raised must be within the remit of the Parish Council. The public will not be allowed to speak at any other time during the meeting unless by pre-arrangement or it is deemed as appropriate by the Clerk and Chairman. Meetings are recorded to aid the production of the minutes and are deleted once no longer required.

**Members of the public are advised to contact the Clerk in advance of the meeting if they wish to speak at the meeting.**

-----Agenda-----

Newsletter: Cllr Mo Westlake

1. Apologies: To receive apologies and approve reasons for absence.
2. Members to declare any interests they may have in agenda items that accord with the adopted Code of Conduct. (N.B. this does not preclude any later declarations). To consider dispensation requests.
3. To agree any items to be dealt with after the public, including the press, have been excluded.
4. Public Participation.
5. To consider and approve the minutes of the Parish Council Meeting on the 8<sup>th</sup> October 2025.
6. To discuss the results of the annual asset risk assessments and consider any work that needs carrying out.
7. To consider the draft letter to Highways regarding the disabled bay in Fore Street
8. EDDC and DCC Cllrs: to discuss reports already submitted and consider matters for the attention of EDDC/DCC rep.
9. To consider the Traffic Management Plan for the Grizzly 2026
10. To consider the purchase of informational materials (photo enlargements) and voting slips for the Common Lane Public Consultation
11. To consider adding more authorisers to the bank account for Dual Authorisation
12. To consider issuing a debit card for the BPC community account
13. To consider the quotes for updating the Village Website
14. To consider getting a Society of Local Council Clerks (SLCC) membership
15. To consider the letter to the Sailing Club re: request for track matting contribution

## 16. Financial Report

- 16.1. To approve the monthly bank reconciliations to the end of October 2025.
- 16.2. To receive monthly Alpha software reports for October 2025.
- 16.3. To approve the schedule of payments for November 2025 (please note this may be subject to change up to the day of the meeting). Where the certification of invoices is done as a batch, this shall include a statement by the RFO that all invoices listed have been 'examined, verified and certified' by the RFO. All invoices to be checked and initialled by the Chairman.
- 16.4. Clerk's report on Urgent Decisions since the last meeting.

## 17. Policies and Procedures

- 17.1. To review the Publication Scheme
- 17.2. To review the Environment & Community Portfolio
- 17.3. To consider costings for Visiting Cards / Identity Badges
- 17.4. To create a Newsletter Rota
- 17.5. To create a Council Surgeries Rota

## 18. Environment and Community

- 18.1. To discuss a letter regarding Common Lane to be sent to DCC Highways
- 18.2. To discuss how to manage the public consultation on Common Lane
- 18.3. To discuss looking at costings for the pedestrianisation of Common Lane and the possibility of funding some of it using BPC funds
- 18.4. To receive an update on BERT and the upcoming community meeting
- 18.5. To receive an update on the Old Chapel, Beer
- 18.6. To discuss progress of survey on drains, potholes, and infrastructure in Beer
- 18.7. To receive an update on Ashill Play Park Bottom gate and fence

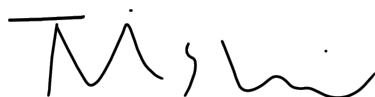
19. Correspondence – See word document for full list of correspondence

20. Police: Link to the police page shared prior to the meeting

21. To note next date of tabletop sale on 22<sup>nd</sup> November 2025

**Date of next meetings:** Finance & General Purpose 6.15pm 10<sup>th</sup> December 2025.

Full Council Wednesday 7pm 10<sup>th</sup> December 2025.



Mrs Tess Nishino

Clerk to Beer Parish Council

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