

## Beer Parish Council - Agenda

7th May 2026

To all Councillors,

You are summoned to attend the **Annual Council Meeting** that will be held at The Mariners Hall, Balcony Room, Beer, on **Wednesday 13<sup>th</sup> May 2026 at 7.00 pm**. The meeting will include a maximum of 15 minutes of public participation. Matters raised must be within the remit of the Parish Council. The public will not be allowed to speak at any other time during the meeting unless by pre-arrangement or it is deemed as appropriate by the Clerk and Chairman. Meetings are recorded to aid the production of the minutes and are deleted once no longer required.

**Members of the public are advised to contact the Clerk in advance of the meeting if they wish to speak at the meeting.**

-----Agenda-----

Newsletter: Cllr Carole Arnold

1. Election of the Chair as the first formal business of the meeting.
2. To receive the Declaration of Acceptance of Office from the Chairman.
3. Election of the Vice-Chair
4. To receive the Declaration of Acceptance of Office from the Vice-Chair
5. Apologies and reasons for absence.
6. Members to declare any interests they may have in agenda items that accord with the adopted Code of Conduct. (N.B. this does not preclude any later declarations). To consider dispensation requests.
7. To agree any items to be dealt with after the public, including the press, have been excluded.
8. Public Participation.
9. To consider and approve the minutes of the Parish Council Meeting held on 8<sup>th</sup> April 2026.
10. **Organisational Structure:**
  - 10.1. **Committee Structure:** to agree structure, Chair and membership of the Planning and Finance & General Purpose Committees.
11. Review of Register of Member's Interests
12. EDDC and DCC Cllrs: to discuss reports already submitted and consider matters for the attention of EDDC/DCC Reps.
13. To receive an update from the New Village Website working group
14. To receive an update to the investigation following a resident's noise complaint regarding the Bottleman lorry at Townsend Coach Park
15. To consider whether the large campervan should be allowed to park in Townsend Coach Park

16. To receive an update on the registration of the MH with Land Registry
17. To consider appointing an events coordinator now that a MH Minutes secretary has been found
18. Consider continuing to be a Horticultural Society patron and whether to donate for 2026.
19. To discuss the new webmail system and issues encountered

## 20. Financial Report

- 20.1. To approve the monthly bank reconciliations to the end of April 2026.
- 20.2. To receive monthly Alpha software reports for April 2026.
- 20.3. To approve the schedule of payments for April 2026 (please note this may be subject to change up to the day of the meeting). Where the certification of invoices is done as a batch, this shall include a statement by the RFO that all invoices listed have been 'examined, verified and certified' by the RFO. All invoices to be checked and initialled by the Chairman.
- 20.4. Clerk's report on Urgent Decisions since the last meeting.
- 20.5. To receive an update on the year end audit and AGAR report.

## 21. Policies and Procedures

- 21.1. To review the Equality & Diversity Policy
- 21.2. To review the Training & Development Policy
- 21.3. To review the Working Party TOR
- 21.4. To adopt the IT Policy

## 22. Environment and Community

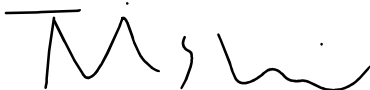
- 22.1. To receive an update on the Old Chapel, Beer
- 22.2. To discuss progress of survey on drains, potholes, and infrastructure in Beer
- 22.3. To receive an update on Ashill Play Park Bottom gate
- 22.4. To receive an update on actions taken at Ash Hill Playpark following the annual safety inspection report, and consider next steps
- 22.5. To receive an update on the BERT working group
- 22.6. To receive an update from the inter-Parish working group for the potential nutrient reprocessing plan
- 22.7. To consider appointing a Councillor to be responsible for checking the defibrillator outside the Mariners' Hall

23. Correspondence – See word document for full list of correspondence

24. Police: Link to the police page shared prior to the meeting

25. To note next date of tabletop sale on 16<sup>th</sup> May 2026

**Date of next meetings:** Full Council Wednesday 7pm 10<sup>th</sup> June 2026.



Mrs Tess Nishino

Clerk to Beer Parish Council  
Contact: Mariners' Hall, Fore Street, Beer, Devon, EX12 3JB  
Tel: 07354 390 682  
[clerk@beer-pc.gov.uk](mailto:clerk@beer-pc.gov.uk)  
[www.beer-pc.gov.uk](http://www.beer-pc.gov.uk)